

**GRASSMARKET COMMUNITY PROJECT**  
**(A company limited by guarantee)**  
**REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

**Company Registration Number SC368576**

**Scottish Charity Number SC041674**

**GRASSMARKET COMMUNITY PROJECT**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

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# GRASSMARKET COMMUNITY PROJECT

## FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2019

### TRUSTEES' REPORT

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 December 2019 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

### OBJECTIVES AND ACTIVITIES

The company's objects and principal activities are set out below:-

- The prevention and relief of poverty and disadvantage in Edinburgh and the Lothians.
- The advancement of education in such ways as may be thought fit, including the creating of training or retraining, work experience and employment opportunities particularly amongst unemployed and socially disadvantaged people;
- To help people to develop their physical, mental and spiritual capacity so that they may grow to full maturity as individuals and members of society;
- The advancement of arts and culture for the benefit of the public at large and/or those who, by reasons of their youth, age, infirmity or disablement, poverty or social and economic circumstances, have need of such facilities;
- To relieve unemployment in such ways as may be thought fit, including the creation of training, work experience and employment opportunities;
- The advancement of health in such ways as may be thought fit, including the promotion of healthy eating and healthy lifestyles particularly amongst unemployed and socially disadvantaged people;
- To promote, establish, operate and/or support other schemes of a charitable nature.

Running alongside our Social Enterprises, the project offers a range of social integration and educational activities for members aimed at reducing social isolation, enhancing life skills and developing confidence.

### ACHIEVEMENTS AND PERFORMANCE

Approaching its 10<sup>th</sup> year the charity continued in 2019 to support many of Edinburgh's most marginalised and vulnerable using a mixture of (1) **Social Enterprise** (volunteering opportunities, training and supported employment), (2) **engagement activity programmes** (aimed at reducing social isolation and increasing confidence) and (3) **community services** (aimed at alleviating food poverty, providing crisis advice and support, as well as offering practical assistance to people who are homeless and/or destitute. 137 appointments were made at our Benefit advice clinic. Over 2,000 free healthy 2 course meals were served in our weekly Open Door meal service with a further 6,500 served to our members across 6 days a week. Providing healthy meals made from unprocessed foods and sharing in that meal providing community and companionship are at the core of how we transform lives.

# GRASSMARKET COMMUNITY PROJECT

## FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2019

### TRUSTEES' REPORT

#### ACHIEVEMENTS AND PERFORMANCE (cont)

2019 was another award winning and ground breaking year for our charity. We were awarded Best Café in Scotland (not for profit) as well as UK Community Cinema of the Year. Our partnership with Laing O' Rourke wherein our catering social enterprise provides their staff canteen saw us secure the Inspiring Partnership Award from the Edinburgh Chamber of Commerce. Partnerships with Laing O' Rourke, Church of Scotland and New Europe Sandemans Tours have been critical to our success, to our creation of sustainable supported employment and training opportunities for those furthest from the labour market.

Our 6 social enterprises continue to be successful both in terms of expanding into new areas (such as external catering which saw a considerable growth for us in 2019) and sustaining our share of existing markets (such as the woodwork enjoying another year of partnerships with local authority interior designers). We are indebted to our highly skilled and member yet business focused staff and leadership team for ensuring the continued success of our social enterprises in terms of income generation and social impact. In 2019, 23% of our members were engaged in social enterprise.

Three areas of social impact and achievement for our charity were particularly noteworthy in 2019. Our *training* activity, *residential* programme and *apprenticeship* and volunteering schemes. We delivered 95 accredited courses to 806 trainees and awarded 10 SQA Certificates to 5 members in Furniture (Craft Skills) & 5 members in Literacy skills (Communications). Thanks to a grant from the Scottish Government and EU we were able to devote 731 staff hours to training including a 6 week Cooking Course delivered to 34 members. Taking people from budgeting and shopping to planning and making a simply nutritious delicious meal they can easily repeat at home at low cost. Thanks directly to our social enterprise income and donations we funded 6 members to attend Counselling Programmes of 12 weeks or more.

In terms of our residential programme, as well enjoying another year accessing the Iona Community's CAMAS facility of the Isle of Mull and 4 weekends at Mercat House, Dunkeld we supported, for the first time, a week's walking of the West Highland Way (96 miles long) for 9 members. This was an incredible achievement for them and their volunteer support team. We also enabled 4 members and 2 staff to live in a Zambian village for a month and build a school as well as bring in clean drinking water into the village for the first time. A life changing experience for all the members, staff and the villagers involved.

Our volunteering and apprenticeship schemes went from strength to strength in 2019. 387 people volunteered for our charity including: members, local volunteers, local school pupils, businesses, corporations, international students and university of Edinburgh social work students. 4 young people completed paid pre-apprenticeship programmes (2 in catering and 2 in woodwork). Thanks to funding from Hub Building Better Futures Fund we supported 3 young people into long term sustainable employment and a further 6 other young people completed our bespoke group work programme with accredited training in First Aid and Food Safety. We also benefited from and supported 8 local university student placements as well as 4 Erasmus volunteer placements from 4 different European Countries.

## **GRASSMARKET COMMUNITY PROJECT**

### **FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2019**

#### **TRUSTEES' REPORT (cont)**

##### **ACHIEVEMENTS AND PERFORMANCE (cont)**

2019 was our busiest yet working with and supporting more people than ever before. 31 agencies from across Edinburgh, West Lothian and East Lothian referred members to us this year. At the close of the year we have 637 members on our GDPR compliant database with 462 of these receiving email bulletins every week and 533 receiving a text letting them know we are here and the opportunities and support that we offer. In May, 278 places, a record breaking number for GCP, were taken up on our programmes by 182 individuals. We provided 4,340 hours of positive activity (evaluating 1,017 of these) and we interviewed 122 members on what the Grassmarket enabled them to do: 60% said they now volunteered at GCP, 47% attended training, 11% told us they managed to get a job, 20% now volunteer somewhere else and 9% attending training or college as a result of the support we gave them.

##### **FINANCIAL REVIEW**

The reported surplus for the year is £159,831 (2018: surplus of £11,889). The total income amounted to £1,239,103 (2018: £889,655), of which £355,032 (2018: £175,884) was related to restricted projects and £884,071 (2018: £713,769) to unrestricted funds.

The operations were partially funded by grants received and recognised as income in 2018. To this extent a total of £19,832 (2018: £12,152) was included in last year's accounts that has been spent in the current year.

During 2019 40% (2018: 65%) of the income was earned by commercial activity with the balance being dependent upon grants and donations. The growth of income generated by the Grassmarket Café has been a very significant contribution. Elsewhere the trading activities performed well compared to 2018 – see Note 3 of the Statement of Financial Activities.

The financial result for the year, with an operational deficit of £7,909, was considered to be satisfactory as a deficit had been budgeted for as we set up a new social enterprise in the year, St James. Further details on the costs of activities can be seen in Notes 8 and 9 of the accounts.

The total reserves held at the end of the year were £450,865 (2018: £291,034) including restricted funds, not available for general purposes, of £214,712 (2018: £46,516) and unrestricted reserves of £233,961 (2018: £244,518). Restricted funds have been established where funds have been received in respect of specific activities.

##### **DONATIONS AND GRANT FUNDING**

In Notes 2 and 3 on page 18 of the 'Note to the Financial Statements' we formally identify the income received from Donations and Grant Funding.

Nonetheless the Board wishes to record its very grateful thanks to the many organisations, trusts and individuals who have so generously provided us with the funding that has enabled us to fulfil the many important tasks and objectives, as outlined in this report.

## **GRASSMARKET COMMUNITY PROJECT**

### **FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2019**

#### **TRUSTEES' REPORT (cont)**

Although we are very equally grateful to all who have supported us, the following list represents the larger donations received in 2019:-

The Binks Trust  
Erasmus  
HUB Brighter Future  
The Grassmarket Mission  
The Scottish Government - Social Economy Growth Fund EU  
Awards for All  
Postcode Lottery  
The Ryvoan Trust  
Baird Trust  
Bank of Scotland Foundation  
Willian Grant Foundation  
Nancy Massey Charitable Trust

#### **RISK MANAGEMENT**

The Board has conducted a review of the major risks to which the charity is exposed, in particular those related to its operations and finances. As a result, a fully revised Risk Register was established during the year and approved by the Board. This is very much a 'living' document with its terms being subject to regular review by both the Board and senior management. The Board is currently satisfied that systems are in place to mitigate exposure to major risks and consider this on a regular basis.

Since the financial year end, in common with most businesses in the UK and indeed around the world, the charity has been impacted by the Covid-19 pandemic which required closure of the Grassmarket Centre with effect from mid-March. At the time of writing the date for re-opening is unknown. In effect, this has shut down the woodwork shop, the events space and café and the outside catering operations, as well as the training and social activities. During this period of enforced closure the priority is to maintain contact and support for our vulnerable members by all means possible consistent with infection control. The Government's Job Retention Scheme has allowed the furloughing of most of the staff at no cost to the charity and savings in operating costs. Although the charity is financially well placed to cope with this big reduction in activity, there remain significant risks in terms of the timing, speed and strength of the eventual recovery. A revised budget has been developed taking this into consideration. The Finance sub committee are meeting regularly to consider developments, risks and financial implications.

In addition, full management accounts are produced, normally within ten working days following the end of each month. These are routinely presented to the Board and senior management and greatly help to monitor financial progress and to identify both positive and negative trends at an early stage. This reporting is supported by a cashflow forecast which is updated on a monthly basis.

In addition to the risks around the Covid-19 pandemic, the principal risks and uncertainties facing Grassmarket Community project are:

**Risk Description: Operational**

Limitations of the premises and ability of staff to cope with demand – the Chief Executive and senior management regularly review the building's use to ensure staffing levels are sufficient to support demand for services. This focus ensures all departments are working in unison with each other.

## **GRASSMARKET COMMUNITY PROJECT**

### **FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2019**

#### **TRUSTEES' REPORT (cont)**

##### **RISK MANAGEMENT (cont.)**

Risk Description: Financial

Loss of funding or fulfilling core purpose– this would result in income and demand for services being reduced, staff redundancies and services lost or delivered at lower levels. The Directors and the Chief Executive are continually monitoring both funding and the impact of programs.

Risk Description: Environmental

Non-compliance with Health & Safety or license requirements – this could result in significant reputational damage to the charity. A detailed Health and Safety policy is in place, along with a register of all licenses and permits. Those schedules are monitored by the senior management and any breaches or lapses are documented and reported to the Board.

##### **RESERVES POLICY**

The directors consider that maintaining unrestricted reserves of at least three months' regular expenditure, currently around £214,000, is desirable for the ongoing work of the Charity and to cover payment of staff salaries and creditors as they fall due. Currently the policy is not met as unrestricted free reserves amount to £153,703.

An annual budget is prepared for the directors to allow monitoring of the monthly running costs against income and the monthly commitments to the company by charitable donors. The 'actual' outcomes are closely monitored against the cashflow forecast and reviews are ongoing where any cost savings can be made.

##### **PLANS FOR FUTURE PERIODS**

In 2020 our ever expanding community of members, volunteers, staff and trustees, as well as sustaining our programme and ensuring members are at the heart of what we do, we hope to achieve the following:

- Secure the funding and establish two posts, a Service Manager and Volunteer Co-ordinator. These will sustain our wide ranging programme of activities, groups and support services whilst ensuring we are able to respond more effectively to the increasing numbers of referrals of people with complex mental health needs and experiences of trauma.
- Support the expansion of our Tartan Social Enterprise by successfully recruiting a Social Enterprise: Textiles Manager and providing her/him with the resources and leadership to enable the social enterprise to thrive.
- Having gained planning permission we now seek to secure sufficient funding, address building issues and take to tender the expansion of our building and construct a 2 storey extension to the centre making use of our underutilised courtyard area. This will: (1) enable us to generate more income from events, expand into new markets and diversify our customer base by allowing multiple uses and zoning of areas and (2) more importantly increase our training and teaching capacity with larger classrooms and support our staff with better facilities and office space.

# GRASSMARKET COMMUNITY PROJECT

## FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2019

### TRUSTEES' REPORT (cont)

#### GOVERNANCE, STRUCTURE AND MANAGEMENT

##### Governing document

The organisation is a charitable company limited by guarantee, incorporated on 16 November 2009 and obtaining charitable status on 30 July 2010. The company was established under a Memorandum of Association which established the objects and powers of the company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

##### Establishment

Grassmarket Community Project has been developed in partnership by Edinburgh: Greyfriars Kirk (Church of Scotland) and the Grassmarket Mission. The Grassmarket Mission was founded in 1890 and has historically provided a variety of services to homeless people in the Grassmarket area of Edinburgh where they traditionally gathered. The two partners have been working alongside each other since 1982. In 2010 Grassmarket Community Project was formed when the two partners decided to establish a stand-alone charity to take forward the work they had established.

##### Related parties

As described above, the charity has been developed in partnership by Edinburgh: Greyfriars Kirk (Church of Scotland) and the Grassmarket Mission and are regarded as related parties.

##### Organisational structure

The board meets five times a year and is responsible for the strategic direction and policy of the charity. Sub-groups and thematic groups involving board members and key personnel meet regularly outside the full board meetings.

A scheme of delegation is in place with the day-to-day responsibility for service delivery and staff management resting with the Chief Executive, Jonny Kinross.

##### Pay policy

The pay of all staff is reviewed annually and normally adjusted in accordance with average earnings. The organisation is a Living Wage employer.

##### Policies and procedures for the induction and training of employees

All new members of staff are required to complete an induction covering an introduction to the Grassmarket Community Project; Terms and Conditions of Employment; Worker/Employee Relations; Conduct and Practicalities; Health and Safety and 'The Job' itself. In 2016 all our policies and contracts were reviewed by SENSOT legal team in terms of compliance and employment law. In addition, all members of staff have continual access to a Staff Handbook that is regularly updated and key policies are summarised in staff contracts. In 2017 all these policies were reviewed and updated. New policies were created including a Mental Health Policy following training by all staff.



**GRASSMARKET COMMUNITY PROJECT**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**  
**TRUSTEES' REPORT (cont)**

**REFERENCE AND ADMINISTRATIVE INFORMATION**

<b>Company Registration Number</b>	SC368576	
<b>Charity Number</b>	SC041674	
<b>Trustees</b>	R J Chappell (Vice Chair) J C Elliot N K Findlay (Treasurer) W A Finlayson Rev Dr R E Frazer (Chairman) J Macdougall H Van Der Ploeg	
<b>Key Management Personnel</b>	J Kinross C Jones T Steel	Chief Executive Catering Senior Manager Workshop Senior Manager
<b>Registered Office</b>	84 – 86 Candlemaker Row Edinburgh EH1 2QA	
<b>Independent Auditor</b>	Ingela Louise Presslie Whitelaw Wells 9 Ainslie Place Edinburgh EH3 6AT	
<b>Bankers</b>	The Co-operative Bank PLC P O Box 200 Skelmersdale WN8 6GH	

## GRASSMARKET COMMUNITY PROJECT

### FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2019

### TRUSTEES' REPORT (cont)

#### TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The charity trustees (who are also directors for the purposes of company law) are responsible for preparing a directors' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

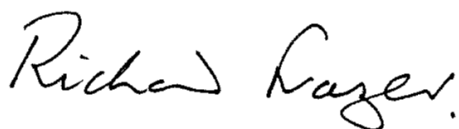
The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the Financial Statements comply with the Companies Act 2006 and Charities and Trustee Investment (Scotland) Act 2005. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the trustees are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the charity's auditors are unaware, and each trustee has taken all the steps he ought to have taken as a trustee in order to make himself aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

Approved by the Directors and signed on their behalf



**Rev Dr Richard E Frazer, Director**

Date: 23 June 2020

## GRASSMARKET COMMUNITY PROJECT

### INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS

#### FOR THE YEAR ENDED 31 DECEMBER 2019

We have audited the Financial Statements of Grassmarket Community Project for the year ended 31 December 2019 on pages 13 to 29 which comprise the Statement of Financial Activities (incorporating the Income and Expenditure Account), the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Accounting Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2019 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs UK) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### **Other information**

The other information comprises the information in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

## GRASSMARKET COMMUNITY PROJECT

### INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS

#### FOR THE YEAR ENDED 31 DECEMBER 2019 (cont)

##### **Other information**

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

##### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' annual report; or
- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit

##### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities set out on page twelve the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

##### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

## GRASSMARKET COMMUNITY PROJECT

### INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS

#### FOR THE YEAR ENDED 31 DECEMBER 2019 (cont)

#### **Auditor's responsibilities for the audit of the financial statements**

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Auditors.

#### **Use of our report**

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and the trustees, as a body, in accordance with section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005, regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.



#### **Ingela Presslie (Statutory Auditor)**

For and on behalf of Whitelaw Wells  
Statutory Auditor  
9 Ainslie Place  
Edinburgh  
Midlothian  
EH3 6AT

Whitelaw Wells is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

Date 23 June 2020

**GRASSMARKET COMMUNITY PROJECT**

**STATEMENT OF FINANCIAL ACTIVITIES**

**(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)**

**For the year ended 31 December 2019**

		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2019 Total</b>	<b>As restated 2018 Total</b>
<b>Notes</b>		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income and endowments from:</b>					
Donations and legacies	2	136,816	96,408	233,224	96,040
Charitable activities	3	626,259	258,624	884,883	657,274
Other trading activities					
<i>Use of premises</i>		120,302	-	120,302	135,828
Investments	4	694	-	694	513
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total income</b>		884,071	355,032	1,239,103	889,655
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Expenditure on:</b>					
Raising funds	7	127,561	27,287	154,848	159,024
Charitable activities	8	764,419	160,005	924,424	696,142
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total expenditure</b>		891,980	187,292	1,079,272	855,166
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Net (Expenditure)/income</b>		(7,909)	167,740	159,831	34,489
<b>Transfers between funds</b>		(456)	456	-	-
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Net movement in funds</b>		(8,365)	168,196	159,831	34,489
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Reconciliation of funds</b>					
Total funds brought forward		244,518	46,516	291,034	256,545
		<hr/>	<hr/>	<hr/>	<hr/>
Total funds carried forward		236,153	214,712	450,865	291,034
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The charity has no recognised gains and losses other than the results for the period as set out above.

All the results of the charity are classified as continuing.

The notes on pages 16 to 29 are an integral part of the financial statements.

**GRASSMARKET COMMUNITY PROJECT**

**BALANCE SHEET**

**As at 31 December 2019**

	Notes	2019	As restated 2018
		£	£
<b>Fixed assets</b>			
Tangible assets	12	82,450	66,520
Investments	13	190,000	50,000
		<hr/>	<hr/>
		272,450	116,520
		<hr/>	<hr/>
<b>Current assets</b>			
Stock		27,457	27,985
Debtors	14	90,657	136,501
Cash at bank		139,367	105,786
		<hr/>	<hr/>
		257,481	270,272
<b>Liabilities</b>			
Creditors: Amounts falling due within one year			
	15	(79,066)	(95,758)
		<hr/>	<hr/>
<b>Net current assets</b>		178,415	174,514
		<hr/>	<hr/>
<b>Total net assets</b>		450,865	291,034
		<hr/>	<hr/>
<b>Funds</b>			
	16		
Restricted funds		214,712	46,516
Unrestricted funds		236,153	244,518
		<hr/>	<hr/>
<b>Total funds</b>		450,865	291,034
		<hr/>	<hr/>

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The financial statements were approved by the trustees on 23 June 2020 and are signed on their behalf by:-



**Nicky Findlay**  
**Trustee**

Company Registration Number: SC368576

The notes on pages 16 to 29 form part of these financial statements.

**GRASSMARKET COMMUNITY PROJECT**

**STATEMENT OF CASH FLOWS**

**As at 31 December 2019**

	<b>2019</b>	<b>As restated</b>
	<b>£</b>	<b>2018</b>
		<b>£</b>
<b>Cash flows from operating activities:</b>		
Net cash provided by operating activities	216,104	(39,774)
	<hr/>	<hr/>
<b>Cash flows from investing activities:</b>		
Dividends and interest from investments	694	513
Purchase of fixed assets	(43,217)	(45,215)
Disposal/(purchase) of investments	(140,000)	50,000
	<hr/>	<hr/>
<b>Net cash used in investing activities</b>	<b>(182,523)</b>	<b>5,298</b>
	<hr/>	<hr/>
<b>Change in cash and cash equivalents in the year</b>	<b>33,581</b>	<b>(34,476)</b>
Cash and cash equivalents at the beginning of the year	105,786	140,262
	<hr/>	<hr/>
<b>Cash and cash equivalents at the end of the year</b>	<b>139,367</b>	<b>105,786</b>
	<hr/>	<hr/>
<b>RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITES</b>		
<b>Net income/(expenditure) for the year (as per the Statement of Financial Activities)</b>	<b>159,831</b>	<b>34,489</b>
<b>Adjustments for:</b>		
Depreciation charge	27,287	22,792
Dividends and interest from investments	(694)	(513)
Increase/(decrease) in debtors	45,844	(93,201)
Increase/(decrease) in creditors	(16,692)	24,644
Increase/ (decrease) in stock	528	(27,985)
	<hr/>	<hr/>
Net cash used by operating activities	216,104	(39,774)
	<hr/>	<hr/>
<b>ANALYSIS OF CASH AND CASH EQUIVALENTS</b>		
Instant access bank deposits	139,367	105,786
	<hr/>	<hr/>
Total cash and cash equivalents	139,367	105,786
	<hr/>	<hr/>



## GRASSMARKET COMMUNITY PROJECT

### NOTES TO THE FINANCIAL STATEMENTS

As at 31 December 2019

#### 1. Accounting Policies

##### ***Basis of accounting***

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Grassmarket Community Project constitutes a public benefit entity as defined by FRS102.

The trustees consider there are no material uncertainties about the ability of the charitable company to continue as a going concern. The trustees going concern assessment includes the expected impact of COVID-19 to the company for a period of at least 12 months from the date of signing of these financial statements. Accordingly the financial statements have been prepared on a going concern basis.

##### ***Income recognition***

Income is included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations are included in full in the Statement of Financial Activities when receivable
- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated assets are included where the benefit to the Charity is reasonably quantifiable and measurable. The value placed on these services is the estimated price that would be paid in the open market for an equivalent service or facility.
- Income from charitable activities is accounted for when earned in accordance with the date of the event.
- Income from the use of the premise is recognised in accordance with the date of the usage.
- Investment income is included when receivable.

##### **Expenses**

Expenditure is recognised once there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the costs of running events
- Expenditure on charitable activities includes the costs incurred by the charity in delivery of its activities and services to its beneficiaries and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

##### **Allocation of Support costs**

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include governance costs which support the Trust's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 8.

## GRASSMARKET COMMUNITY PROJECT

### NOTES TO THE FINANCIAL STATEMENTS

As at 31 December 2019

#### 1. Accounting Policies (cont.)

##### Fixed Assets and Depreciation

Assets are initially recorded at cost.

Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:-

Assets under construction	Nil
Workshop and kitchen equipment	20% straight line
Fixtures, fittings and office equipment	33.3% - 50% straight line

The charity has the policy not to capitalise items under £500.

##### Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and are stated at cost except where a reliable estimate of fair value can be obtained. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The charity does not acquire put options, derivatives or other complex financial instruments.

The main form of financial risk faced by the charity is that of volatility in investment markets due to wider economic conditions, the attitude of the investors to investment risk, and changes in sentiment concerning equities and within particular sectors and sub sectors.

##### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

##### Fund Accounting

The nature and purpose of each fund is explained in note 16.

**Unrestricted funds** are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

**Restricted funds** are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

##### Pensions

The Charity contributes to a staff personal pension scheme for members of staff, which are defined contribution schemes. The assets of the scheme are held separately from those of the charity in an independently administered fund. Pension costs charged in the Statement of Financial Activity represent the contributions payable by the charity in the period.

##### Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value since these are repayable on demand.

**GRASSMARKET COMMUNITY PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS**

**As at 31 December 2019**

2. <b>Income from Donations</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>As Restated</b>	
			<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Binks Trust	20,000	20,000	40,000	20,000
Gift Aid	2,023	1,515	3,538	3,351
Other donations	114,793	74,893	189,686	72,689
	<hr/>	<hr/>	<hr/>	<hr/>
	136,816	96,408	233,224	96,040
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Income from donations was £233,224 (2018: £96,040) of which £136,816 (2018: £87,790) was unrestricted and £96,408 (2018: £6,250) was restricted.

3. <b>Income from Charitable Activities</b>	<b>2019</b>	<b>2019</b>	<b>As Restated</b>	
			<b>2019</b>	<b>2018</b>
	<b>Unrestricted</b>	<b>Restricted</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Furniture Commissions	73,375	-	73,375	85,549
Textile sales	4,963	-	4,963	4,648
Catering income	511,479	-	511,479	336,793
Community meal contribution	10,545	-	10,545	12,192
Other sundry income	11,226	-	11,226	10,682
<i>Grants and donations receivable:-</i>				
Grassmarket Mission	10,722	30,000	40,722	42,678
Public Sector Funding	-	49,582	49,582	67,339
Other Trust income	3,949	179,042	182,991	97,393
	<hr/>	<hr/>	<hr/>	<hr/>
	626,259	258,624	884,883	657,274
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Income from charitable activities was £884,883 (2018: £657,274) of which £626,259 (2018: £487,640) was unrestricted and £258,624 (2018: £169,634) was restricted.

4. <b>Investment income</b>	<b>2018</b>	<b>2018</b>	<b>As Restated</b>	
			<b>2019</b>	<b>2018</b>
	<b>Unrestricted</b>	<b>Restricted</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Bank and deposit interest	694	-	694	513
	<hr/>	<hr/>	<hr/>	<hr/>
	694	-	694	513
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Investment income was £694 (2018: £513) of which £694 (2018: £513) was unrestricted and £nil (2018: £nil) was restricted.

**GRASSMARKET COMMUNITY PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS**

**As at 31 December 2019**

**5. Net incoming resources**

	<b>2019</b>	<b>As restated 2018</b>
	<b>£</b>	<b>£</b>
This is stated after charging:		
Depreciation	27,287	22,768
Auditors' remuneration – audit fee	3,600	2,900
Auditors remuneration – non audit fee	630	641
Operating lease charges	21,606	21,606
	_____	_____

**6. Trustees' remuneration and governance costs**

The trustees received no remuneration or reimbursement of expenses in the current or prior period.

**7. Analysis of Expenditure**

	<b>2019</b>	<b>2019</b>	<b>As Restated</b>	
	<b>Unrestricted</b>	<b>Restricted</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Raising funds:</b>				
Event costs (including support costs)	127,561	27,287	154,848	159,024
<b>Charitable activities (see Note 8)</b>	764,419	160,005	924,424	696,142
	_____	_____	_____	_____
	891,980	187,292	1,079,272	855,166
	=====	=====	=====	=====

Expenditure was £1,079,272 (2018: £855,166) of which £891,980 (2018: £703,174) was unrestricted and £187,292 (2018: £151,992) was restricted.

**GRASSMARKET COMMUNITY PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS**

**As at 31 December 2019**

**8. Charitable Activities**

						<b>As restated</b>	
	<b>Furniture</b>	<b>Catering</b>	<b>George Street</b>	<b>St James</b>	<b>Member Activities</b>	<b>2019 Total</b>	<b>2018 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Salaries (note 11)	90,968	114,186	59,073	160,816	65,533	490,576	391,923
Consumables	18,368	50,424	26,125	106,687	2,216	203,820	125,713
Non-consumables	187	2,960	2,249	2,922	5,522	13,840	15,349
Marketing	813	1,282	612	1,939	1,263	5,909	12,025
Transport	1,352	133	73	232	1,319	3,109	2,412
Rent and rates	2,700	3,997	4,694	17,803	2,663	31,857	23,495
Insurance	464	687	377	1,658	458	3,644	2,653
Heat & Light	2,269	3,359	4,004	9,601	2,237	21,470	16,255
Stationery	706	818	403	915	3,384	6,226	4,297
Telephone	428	750	431	1,386	414	3,409	2,519
Administrative costs	2,666	2,958	1,233	3,921	2,175	12,953	9,394
Travel and expenses	4,635	4,677	2,568	8,136	8,437	28,453	4,625
Staff training	219	229	126	398	30,597	31,569	13,717
Small equipment							
Purchases	1,019	1,529	1,174	2,804	1,539	8,065	7,174
Repairs & maintenance	2,051	3,338	1,425	5,822	1,685	14,321	18,220
Cleaning	1,923	1,898	1,604	8,456	1,249	15,130	18,275
Depreciation	3,419	5,395	2,854	11,971	1,602	25,241	19,426
Irrecoverable VAT	157	233	128	405	156	1,079	3,222
Legal fees	19	28	15	48	77	187	2,567
Governance costs:							
Audit fee	450	666	366	1,158	444	3,084	2,257
Accountancy fee	79	117	64	203	19	482	624
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	134,892	199,664	109,598	347,281	132,989	924,424	696,142
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Overheads and support costs are allocated based on the directly allocated costs.

**GRASSMARKET COMMUNITY PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS**

**As at 31 December 2019**

**9. Summary analysis of expenditure and related income for activities**

This table shows the cost of the main activities and the sources of income that support those activities.

							<b>As restated</b>	
	<b>Raising</b>				<b>George</b>	<b>Members</b>	<b>2019</b>	<b>2018</b>
	<b>Funds</b>	<b>Furniture</b>	<b>Catering</b>	<b>Street</b>	<b>St James</b>	<b>Activities</b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Costs	(154,848)	(134,892)	(199,664)	(109,598)	(347,281)	(132,989)	(1,079,272)	(855,166)
Donations	16,129	21,977	128,987	10,362	32,833	22,936	233,224	96,040
Grants and donations	7,461	74,669	71,864	5,281	23,595	90,425	273,295	207,410
Furniture sales	-	73,375	-	-	-	-	73,375	85,549
Textile & other sales	1,419	1,236	1,829	1,004	3,182	7,517	16,187	15,330
Catering income	45,228	100	148,004	74,766	254,095	(168)	522,025	348,985
Event income	120,303	-	-	-	-	-	120,303	135,828
Interest	100	87	128	70	223	86	694	513
	<u>35,792</u>	<u>36,552</u>	<u>151,148</u>	<u>(18,115)</u>	<u>(33,353)</u>	<u>(12,193)</u>	<u>159,831</u>	<u>34,489</u>

**10. Taxation**

As the company is exempt under the terms of Section 505 of the Income and Corporation Taxes Act 1988, there is no tax charge.

**11. Staff Costs**

	<b>As restated</b>	
	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Staff costs comprise:		
Salaries and wages	503,898	402,922
Sessional staff	37,439	43,799
Social security costs	36,255	26,225
Pension cost	12,751	6,604
	<u>590,343</u>	<u>479,550</u>

The average number of staff during the period was 33 (2018 – 26).

The charity considers its key management personnel comprise of the Chief Executive, Catering Senior Manager and the Furniture Senior Manager. The total employment benefits including employer pension contributions of the key management personnel was £124,658 (2018: £120,469). No employee had emoluments of more than £60,000 during either the current or previous year.

**GRASSMARKET COMMUNITY PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**

**As at 31 December 2019**

**11. Staff Costs (continued)**

**Pensions**

The company contributed to an individual personal pension scheme during the year. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £12,751 (2018 - £6,604). At the year-end, contributions totalling £1,758 (2018 - £1,268) were outstanding.

**12. Tangible Fixed Assets**

	Assets under construction £	Fixtures, fittings & other Equipment £	Workshop Equipment £	Totals £
<b>Cost</b>				
At 1 January 2019	15,882	111,982	58,206	186,070
Additions	39,414	2,545	1,258	43,217
	-----	-----	-----	-----
At 31 December 2019	55,296	114,527	59,464	229,287
	-----	-----	-----	-----
<b>Depreciation</b>				
At 1 January 2019	-	80,909	38,641	119,550
Charge for year	-	19,066	8,221	27,287
	-----	-----	-----	-----
At 31 December 2019	-	99,975	46,862	146,837
	-----	-----	-----	-----
<b>Net Book Value</b>				
At 31 December 2019	55,296	14,552	12,602	82,450
	=====	=====	=====	=====
At 31 December 2018	15,883	31,073	19,565	66,520
	=====	=====	=====	=====

**GRASSMARKET COMMUNITY PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**

**As at 31 December 2019**

**13. Investments**

	<b>2019</b>	<b>As restated 2018</b>
	<b>£</b>	<b>£</b>
Market value at 1 January 2019	50,000	100,000
Disposals	-	(50,000)
Additions at cost	140,000	-
	<hr/>	<hr/>
Market value at 31 December 2019	190,000	50,000
	<hr/> <hr/>	<hr/> <hr/>
Historic cost	190,000	50,000
	<hr/> <hr/>	<hr/> <hr/>
 <b>The portfolio consists of:</b>		
		<b>£</b>
Church of Scotland Investor Trust Deposit Fund		190,000
		<hr/>

Asset purchases are initially recognised at cost. As investments are unlisted they are carried at cost except where a reliable estimate of fair value can be obtained.

The significance of the financial instruments to the ongoing financial sustainability of the charity is considered in the financial review and investment policy and the Trustees Annual Report. The charity does not make use of derivatives and other similar complex financial instruments.

The main form of financial risk faced by the charity is that of volatility in investment markets due to wider economic conditions, the attitude of the investors to investment risk, and changes in sentiment concerning equities and within particular sectors and sub sectors.

**14. Debtors: amounts falling due within one year**

	<b>2019</b>	<b>As restated 2018</b>
	<b>£</b>	<b>£</b>
Other debtors	37,245	53,587
Prepayments and accrued income	53,412	82,914
	<hr/>	<hr/>
	90,657	136,501
	<hr/> <hr/>	<hr/> <hr/>



GRASSMARKET COMMUNITY PROJECT

NOTES TO THE FINANCIAL STATEMENTS

As at 31 December 2019

15. Creditors: amounts falling due within one year

	As restated	
	2019	2018
	£	£
Other creditors	45,403	58,758
Accruals and deferred income	10,178	14,072
VAT	23,485	22,928
	<u>79,066</u>	<u>95,758</u>

16. Funds

	Balance at 1 January 2019 As restated £	Income £	Expenditure £	Transfers £	Balance at 31 December 2019 £
<b>Unrestricted funds</b>					
General Fund	177,998	884,071	(864,693)	(43,673)	153,703
Designated fund:					
Capital fund	66,520	-	(27,287)	43,217	82,450
	<u>244,518</u>	<u>884,071</u>	<u>(891,980)</u>	<u>(456)</u>	<u>236,153</u>
<b>Restricted funds</b>					
Furniture Fund	-	49,400	(8,333)	(1,258)	39,809
Henry Smith Fund	11,990	-	(11,990)	-	-
Members fund	2,131	28,600	(12,764)	-	17,967
SEGF fund	112	53,096	(53,208)	-	-
ERASMUS fund	1,945	(3,514)	(145)	1,714	-
Core costs fund	30,338	85,350	(100,852)	-	14,836
Courtyard Development Fund	-	142,100	-	-	142,100
	<u>46,516</u>	<u>355,032</u>	<u>(187,292)</u>	<u>456</u>	<u>214,712</u>
<b>Total Funds</b>	<u>291,034</u>	<u>1,239,103</u>	<u>(1,079,272)</u>	<u>-</u>	<u>450,865</u>

## GRASSMARKET COMMUNITY PROJECT

### NOTES TO THE FINANCIAL STATEMENTS

As at 31 December 2019

#### 16. Funds (continued)

##### Designated fund:

##### Capital fund

This fund represents the net book value of the charity's tangible fixed assets.

##### Restricted funds:

##### Esmee Fairburn Fund

The funding was received from Esmee Fairburn Foundation to fund the costs of the Chief Executive and related costs.

##### Furniture Fund

Funding has been received from Ryvoan Trust, Baird Trust and Bank of Scotland Foundation to fund the work carried out through the furniture programme. The transfer from the fund represents assets purchased in the year.

##### Henry Smith Fund

This funding was received from the Henry Smith Charity to fund the costs of running the Members programme and related costs.

##### Members Fund

Funding has been received from The Robertson Trust, Scottish Women's Trust, Volunteer Matters and other funders to support the work carried out under the membership programme.

##### SEGF Fund

This funding was received from the Scottish Government and the European Social Fund to contribute to the costs of growing organisational capacity and developing new business models that tackle poverty, social exclusion and inequalities.

##### ERAMUS Fund

This funding was received from the Scottish Government and International Voluntary Service to fund two intern Social Workers for the charity.

##### Catering Fund

Funding has been received to fund the costs, including salaries, of the catering projects run by the charity. The transfer from the fund represents fixed assets purchased with the funding in the year.

##### Events Fund

Funding has been received to fund the costs of the events run by the charity. The transfer from the fund represents fixed assets purchased with the funding in the year.

##### Core Costs fund

Funding has been received from trusts and grant providers to fund core costs.

##### Courtyard extension

Funding received for the ongoing capital project to extend the building.

**GRASSMARKET COMMUNITY PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS**

**As at 31 December 2019**

**16. Funds (continued)**

	<b>Balance at 1 January 2018 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Balance at 31 December 2018 £</b>
<b>Unrestricted funds</b>					
General Fund	183,403	713,769	(680,406)	(38,770)	177,998
Designated fund: Capital fund	44,097	-	(22,768)	45,191	66,520
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	227,500	713,769	(703,174)	6,421	244,518
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Restricted funds</b>					
Esmee Fairburn Fund	5,348	-	(5,348)	-	-
Henry Smith Fund	11,990	28,800	(28,800)	-	11,990
Members fund	-	29,402	(27,271)	-	2,131
SEGF fund	-	49,363	(49,251)	-	112
ERASMUS fund	-	17,975	(16,030)	-	1,945
Catering fund	4,707	-	(2,407)	(2,300)	-
Events fund	7,000	4,903	(7,782)	(4,121)	-
Core costs fund	-	45,441	(15,103)	-	30,338
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	29,045	175,884	(151,992)	(6,421)	46,516
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total Funds</b>	256,545	889,653	(855,166)	-	291,034
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**GRASSMARKET COMMUNITY PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS**

**As at 31 December 2019**

**17. Analysis of Net Assets Between Funds**

<b>As at 31 December 2019</b>	<b>Fixed assets £</b>	<b>Net current assets £</b>	<b>Total Funds £</b>
Restricted funds	-	214,712	214,712
Unrestricted funds			
<i>General</i>	190,000	(36,297)	153,703
<i>Designated</i>	82,450	-	82,450
	<hr/>	<hr/>	<hr/>
	272,450	178,415	450,865
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
			<b>As restated</b>
<b>As at 31 December 2018</b>	<b>Fixed assets £</b>	<b>Net current assets £</b>	<b>Total Funds £</b>
Restricted funds	-	46,516	46,516
Unrestricted funds			
<i>General</i>	50,000	127,998	177,998
<i>Designated</i>	66,520	-	66,520
	<hr/>	<hr/>	<hr/>
	116,520	174,514	291,034
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**18. Operating lease commitments**

At 31 December 2019 the charity had total commitments under non-cancellable operating leases, payable as follows:-

	<b>2019</b>	<b>2019</b>	<b>2018</b>	<b>2018</b>
	<b>Land &amp; buildings £</b>	<b>Other £</b>	<b>Land &amp; buildings £</b>	<b>Other £</b>
Expiring:				
Within one year	21,606	1,380	26,606	1,380
Within one to five years	43,212	2,415	64,818	3,795
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

## GRASSMARKET COMMUNITY PROJECT

### NOTES TO THE FINANCIAL STATEMENTS

As at 31 December 2019

#### 19. Related Party Transactions

The following directors are also Trustees of Edinburgh: Greyfriars Kirk (Church of Scotland):

Rev Dr R E Frazer  
J C Elliot

Grassmarket Community Project paid rent of £21,606 (2018: £21,606) to Edinburgh: Greyfriars Kirk (Church of Scotland) and recharged café sales of £869 (2018: £7,307). At the period end £nil (2018: £2,261) was due to Edinburgh: Greyfriars Kirk (Church of Scotland) for rent and expenses paid on behalf of the company. At the year end Edinburgh: Greyfriars Kirk had agreed to provide a guarantee for the charity upto the value of £187,500 which has yet to be drawndown.

The following director was also a Trustee of Grassmarket Mission in the period:

Rev Dr R E Frazer

During the year a grant of £40,722 (2018: £42,678) and a donation of £5,000 (2018: £Nil) for the Zambia trip were received from Grassmarket Mission. At the year-end there were no outstanding balances between these parties at either year end.

A donation of £40,000 (2018: £20,000) was received from the Binks Trust, of which J C Elliot is a trustee.

Included within Other sundry income is an invoice to Jennifer Burton, a director of Grassmarket Community Project, for a film night for a total of £nil (2018: £120). At the year-end there were no outstanding balances between these parties at either year end.

Included in Catering income was included an invoice to J C Elliot, a director of Grassmarket Community Project, for outside catering services provided for a total of £nil (2018: £500). At the year-end there were no outstanding balances between these parties between these parties at either year end.

During the year, Grassmarket Community project provided event services and sold furniture to HUB South East Scotland Limited, a company in which J C Elliot was also a director, for the amount of £nil (2018: £1,068). At the year-end there were no outstanding balances between these parties.

During the year, Grassmarket Community project provided catering services to Crossreach, an organisation in which J C Elliot is finance convener, for the amount of £2,014 (2018: £1,518). At the year-end there were no outstanding balances between these parties.

There were no other transactions with key management (2018: £Nil).

#### 20. Company Limited by Guarantee

The members have indicated that they will contribute £1 each in the event of the winding up of the company.

**GRASSMARKET COMMUNITY PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS**

**As at 31 December 2019**

**21. Prior Year Adjustment**

During the year the charity has decided to recognise the value of the donated wood that is used by the furniture project. The prior year has been restated to show this stock at the end of 2018 (£22,600) in the balance sheet with a corresponding donation in the previous year.