



grassmarket centre



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Grassmarket Community Project is a registered company in Scotland limited by guarantee – No SC368576
Reg. Charity No: SC041674 VAT registration No: 126465022

About Grassmarket Community Project

Grassmarket Community Project is a social enterprise providing a unique blend of support and nurture to people who feel disengaged or marginalised. Every penny made by our various enterprises directly benefits our work with vulnerable adults, and allows us to continue developing their skills and confidence in a welcoming community environment.

The Grassmarket Centre, where the project is based, is available to hire for events, conferences, celebrations, weddings and parties, from 10-200 people. We have a variety of spaces available, all of which are light, modern and well-equipped. As well as teas, coffees, light lunches and buffets our catering team can also deliver a full table service with high quality menus to suit your requirements.

Room Specifications

Sir Walter Scott Hall (13m x 8m) Theatre style for up to 120 delegates
Cabaret style for up to 80 delegates
(min 15 delegates)

Our oak lined, double height hall is the perfect setting for a variety of events from conferences and corporate meetings to ceilidhs, parties and weddings.



Edinburgh Seven Room (4.9m x 3.9m) Boardroom style for up to 12 delegates (*min 8 delegates*)

Our Edinburgh Seven Room is filled with natural light and can accommodate a boardroom meeting for up to a maximum of 12 delegates.



Robert Burns Room (7.5m x 4.8m)

Boardroom style for up to 18 delegates
Theatre style for up to 30 delegates
(*min 8 delegates*)

Our spacious Robert Burns Room can comfortably hold a board meeting of up to 18 delegates or theatre style for 30 people. Alternatively Edinburgh Seven Room and Robert Burns Room are inter-connected and can be combined for larger groups.



Pricing and Packages

Day Delegate Rate (from 9am until 5pm)

Half Day (maximum of 4hrs)	£20+VAT per delegate
Full Day (maximum of 8hrs)	£25+VAT per delegate

Rate includes room hire, bottled water and mints, pad & pen, a soup/sandwich/fruit platter lunch, two or three servings of teas/coffees/biscuits, and use of certain equipment such as projector. Additional equipment may incur a charge (see below).

Lunch can be upgraded to a finger buffet for an additional £4+VAT per delegate.

20% charity discount is available if charity number is provided when booking.

Hourly Rate (evenings and special events)

Sir Walter Scott Hall (min 3hrs)	£75+VAT per hour
Edinburgh Seven Room (min 3hrs)	£50+VAT per hour
Robert Burns Room (min 3hrs)	£50+VAT per hour

Rate includes use of any equipment but any catering is an additional charge.

20% charity discount is available if charity number is provided when booking; however minimum hourly rate is £40+VAT including discount for any room.

Extras Available:

Round cabaret tables with tablecloths	£2.50+VAT each
Flipcharts	£5.00+VAT each
Microphones	£5.00+VAT each
Break-out rooms*	£50+VAT per half day or part thereof

AV technician (Please call to discuss your specific requirements)

For additional catering options, please see our separate catering pack.

This is not an exhaustive list of extras, so if you have a specific requirement please speak to a member of our hospitality team.

*Availability pending due to the social programme that operates between 10am and 6pm Monday to Friday